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| **Sessions** | **Learning activity** | **Assessment Task and links** |
| 1 | Introduction to Sustainability and resource management  Environmental footprint  Environmental legislations-research  Not one overriding act as in WHS  Business Sustainability-profit,people,planet  Does your workplace have a policy?  Discuss environmental barriers  Setting effective environmental targets | Part A  <http://www.wwf.org.au/our_work/people_and_the_environment/human_footprint/footprint_calculator/>  [www.environment.gov.au](http://www.environment.gov.au)  <http://www.ntepa.nt.gov.au/>  <http://businessrecycling.com.au/>  pg 20 |
| 2 | Work environmental policy and forms  Use checklist as starting point  Create a resource and efficiency identification tool-conduct assessment  Sustainability practise-committees,meetings ect  Consultation | Part B |
| 3 | Improvement processes  Identification  Goals and targets  Implementation  Monitoring | Resource usage,waste management, maintenance,purchasing strategies, sales and marketing  SMART goals: Specific, Measurable, Achievable, Relevant, Timely  Pg 47  Check change has been made, audits,check bills, legislation, reset target if required, reward staff |
| 4 | Tutorial support |  |

Session plan: sustainability